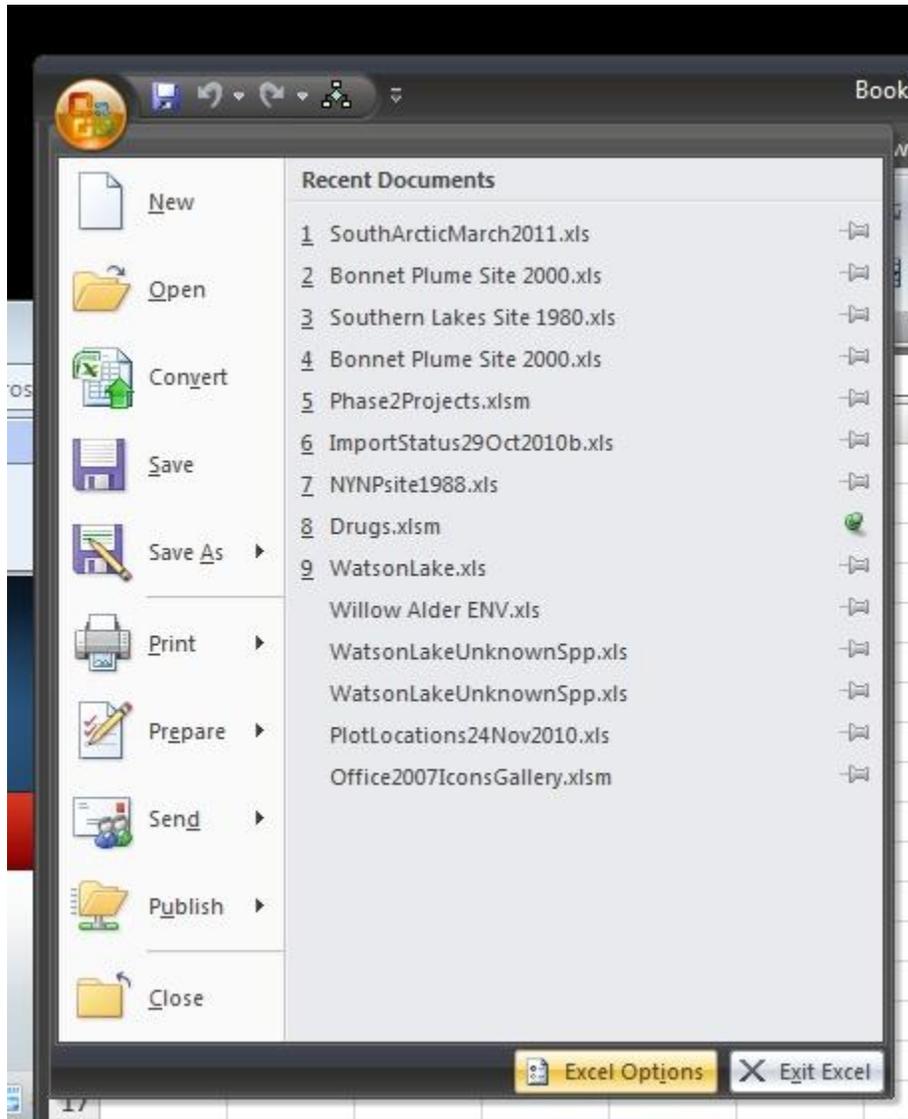
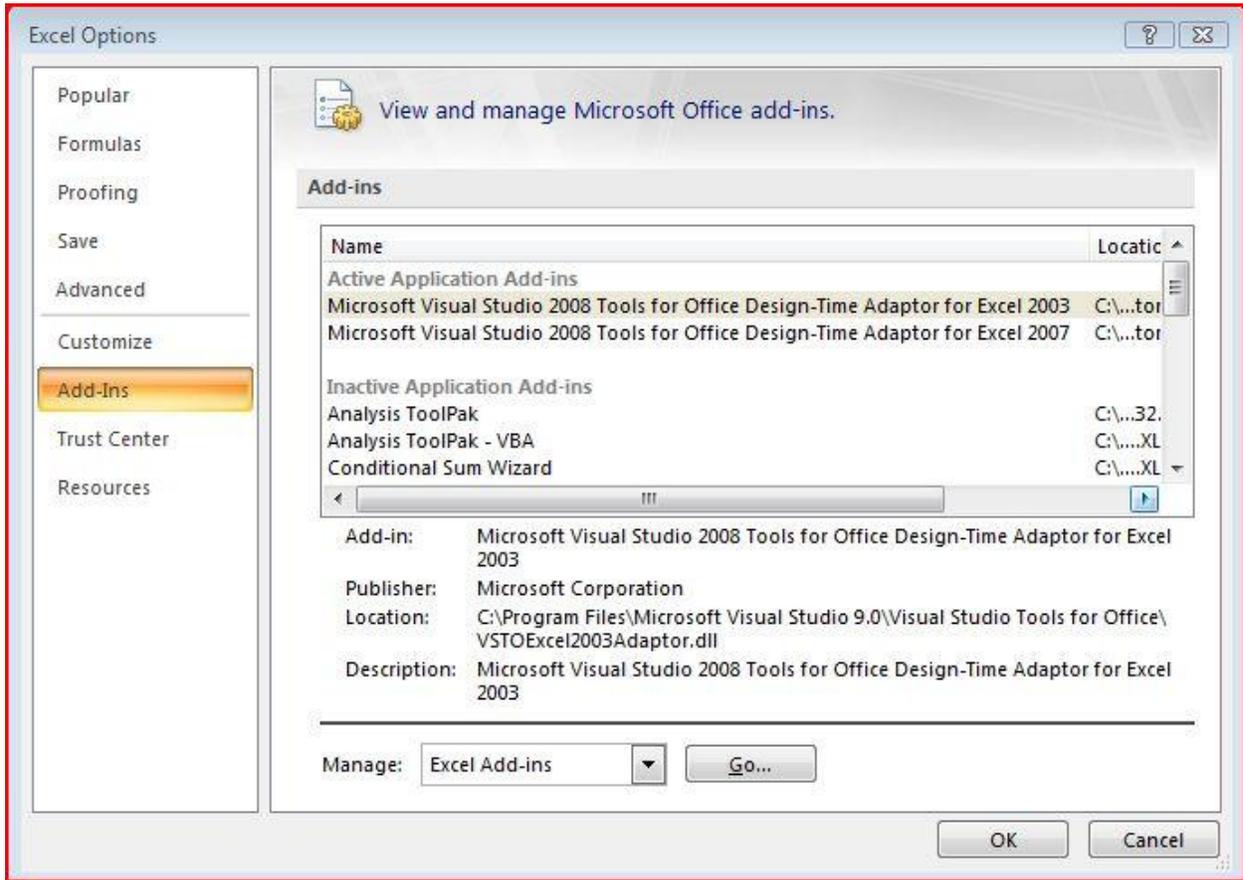


## Using the Veg Guide Summary in Excel 2007

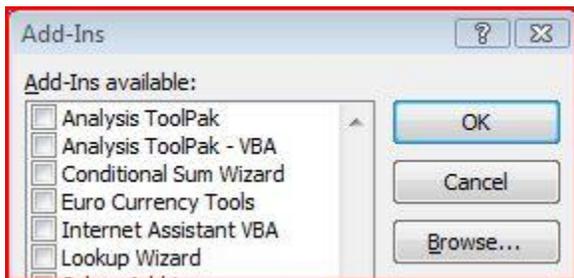
Open Excel and click the button “Excel Options” in the lower right as seen in the picture below.



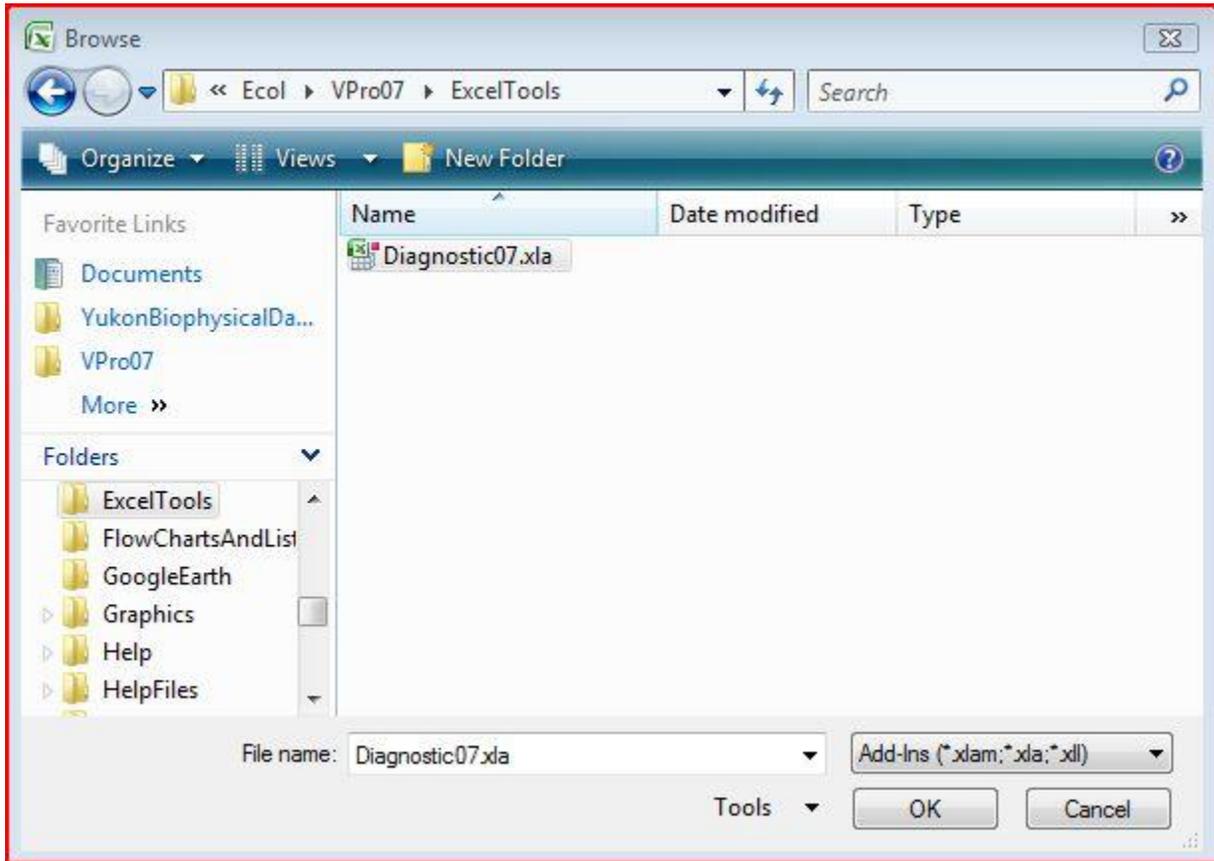
Click “Add-Ins” on the left pane, select “Excel Add-ins” in the drop-down box, and click the “Go...” button.



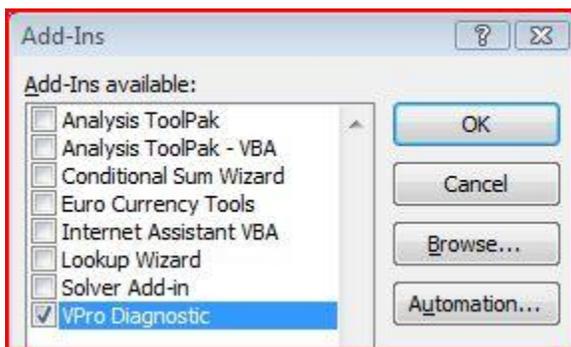
In the “Add-Ins” box, click the “Browse...” button.



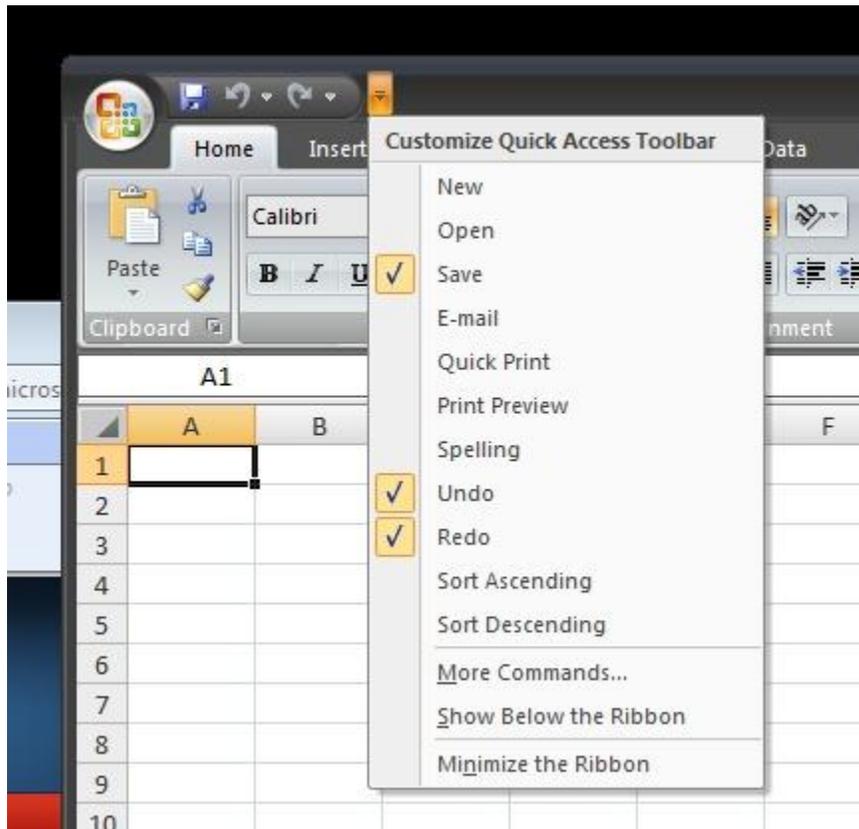
Navigate to your “ExcelTools” directory. You’ll find this in your “VPro07” directory. Select “Diagnostic07.xla” and click the OK button.



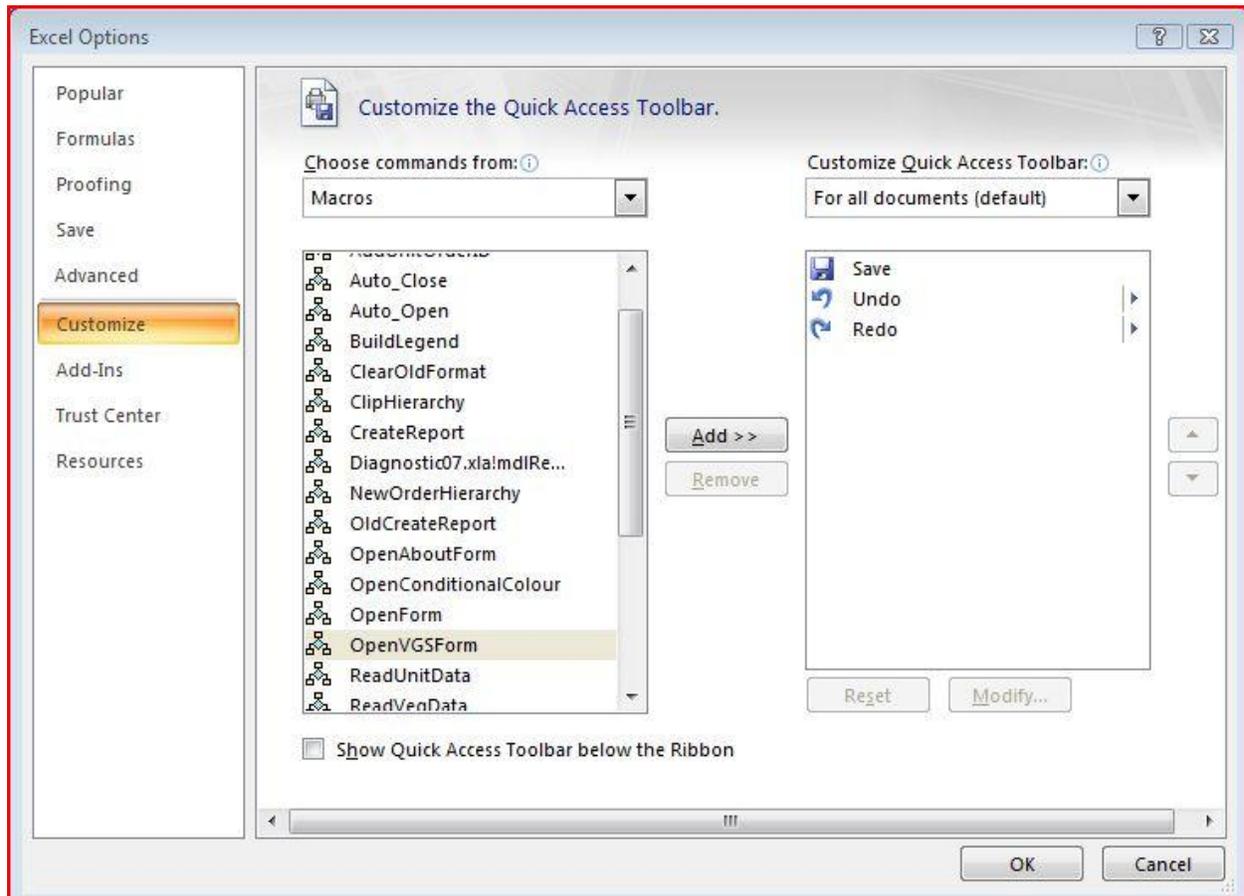
There should now be a “VPro Diagnostic” entry in the list of available add-ins. Ensure it is checked.



We now have to add a button to call the Veg Guide tool. In the upper-left corner of Excel is the quick access toolbar; click the small down arrow on the right side of this toolbar. Click “More Commands...”



Click “Customize” in the left pane. Select “Macros” from the “Choose commands from:” pick list. Select “OpenVGSForm” and click the “Add...” button. Click “OK”.



You should now have a new button on your quick access toolbar. Clicking that button will open the “Veg Guide Summary Criteria” form.

The screenshot shows the Microsoft Excel interface with the 'Veg Guide Summary Criteria' dialog box open. The dialog box is titled 'Veg Guide Summary Criteria' and has a close button in the top right corner. It contains the following settings:

- >=  **Minimum species constancy to include in summary**
- >=  **Black bar constancy**
- >=  **Gray bar constancy**
- >=  **Star constancy**
- >=  **Six bar percent cover**
- >=  **Five bar percent cover**
- >=  **Four bar percent cover**
- >=  **Three bar percent cover**
- >=  **Two bar percent cover**
- <  **One bar percent cover**

There is also a checkbox labeled  **Store original value in comment**.

At the bottom of the dialog box, there are three buttons: **Format Summary**, **About**, and **Quit**.